



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

MEETING DATE	May 19 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

ITEM No.:
EE-5.

TITLE:
Bid Recommendation of \$500,000 or Greater - 16-007B - Letter- and Legal-sized Paper

REQUESTED ACTION:
Approve the recommendation to award the above contract. Contract Term: July 1, 2015, through July 31, 2017, 2 Years; User Department: District-wide; Award Amount: \$3,200,000; Awarded Vendor(s): Mac Paper, Inc.; M/WBE Vendor(s): None

SUMMARY EXPLANATION AND BACKGROUND:
The School Board of Broward County, Florida, received five (5) bids for 16-007B - Letter- and Legal-sized Paper. The District purchases copy paper for day-to-day use to print special projects, documents, e-mails, facsimiles, etc. Under this contract, schools and departments will have the option to have copy paper shipped directly from the vendor to schools, centers, and other locations throughout the District. This Bid will allow for direct delivery to District locations at no additional cost; the warehouse will continue to stock paper but at a lower volume. Rebidding this commodity provides a cost savings of \$7,000 annually on letter-sized paper.
A copy of the bid documents are available online at:
<http://www.broward.k12.fl.us/supply/docs/contracts/16-007B-Letter-Legal-sized-Paper.pdf>.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact will be \$3,200,000. The funds to purchase letter- and legal-sized copy paper will come from school and department budgets. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated bid award amount.

EXHIBITS: (List)
(1) Recommendation Tabulation (2) Financial Analysis Worksheet (3) Survey

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Ruby Crenshaw	Phone: 754-321-0501
Name:	Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods
Tue Apr 28 10:26:43 2015

Approved In Open Board Meeting On: **MAY 19 2015**
By:
School Board Chair